

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER, 7, 2015 - 5:30 P.M. -  
CARIBOU COURTHOUSE, ADMINISTRATIVE HEARING ROOM - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Jesse Belanger, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 22, 2015 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the September 22, 2015 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. Introduction of Kim Rohn, Maine Staff Assistant for Congressman Bruce Poliquin's Office.

Chairperson Paul J. Adams introduced Kim Rohn, Maine Staff Assistant for Congressman Bruce Poliquin. Ms. Rohn provided an overview of constituent services provided by her office and distributed a pamphlet for the County Commissioners to peruse.

ART. 6. Election of Officers/Representatives for 2016:

- A) Maine County Commissioners' Association (MCCA) Director and Proxy.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Norman L. Fournier as Director of the Maine County Commissioners' Association (MCCA) with Paul J. Underwood as Proxy.

**VOTE:**

Motion voted on and passed.

- B) Risk Pool Director and Proxy.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Norman L. Fournier as Risk Pool Director with Paul J. Underwood as Proxy.

**VOTE:**

Motion voted on and passed.

- C) Chief Elected Official (CEO) for Workforce Innovation and Opportunity Act (WIOA, formally WIA) Program.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Norman L. Fournier as the Chief Elected Official (CEO) for the WIOA Program.

**VOTE:**

Motion voted on and passed.

ART. 7. The Commissioners approved and signed the following:

- A) Attendance Record.  
B) Bills and Warrants.  
C) Renewal of Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

**VOTE:**

Motion voted on and passed.

D) Sinclair Sanitary District Election Warrant.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Sinclair Sanitary District Election Warrant.

**VOTE:**

Motion voted on and passed.

ART. 8. Bids:

A) Audit Services.

Bids were received from the following firms:

	2016	2017	2018
Felch & Company Caribou, Maine			
General	\$7,500	\$7,750	\$8,000
UT	\$3,150	\$3,250	\$3,350
Corrections	\$2,250	\$2,300	\$2,375
Chester M. Kearney Presque Isle, Maine			
General	\$5,500	\$5,600	\$5,700
UT	\$2,750	\$2,825	\$2,900
Corrections	\$1,000	\$1,050	\$1,100
Ron L. Beaulieu & Company Portland, Maine			
General	\$4,900	\$4,900	\$4,900
UT	\$2,400	\$2,400	\$2,400
Corrections	\$ 884	\$ 884	\$ 884
Davis, Gates & Alward Presque Isle, Maine			
General	\$8,160	\$8,160	\$8,160
UT	\$3,400	\$3,400	\$3,400
Corrections	\$1,550	\$1,550	\$1,550

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the bid specifications.

**VOTE:**

Motion voted on and passed.

B) North Lakes Furnace Replacement Project.

A bid was received from the following vendor:

Patrick St. Peter and Sons  
Caribou, Maine

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bid pending review by the County Administrator.

**VOTE:**

Motion voted on and passed.

ART. 9. Approval of one (1) full-time corrections officer.

County Administrator Doug Beaulieu advised that Sheriff Darrell Crandall asked that this item be tabled as he is closely monitoring the Jail expenditures and does not feel comfortable filling this position at this time.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table this article.

**VOTE:**

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) Maine Municipal Association (MMA) Workers' Compensation Experience Rating.

County Administrator Doug Beaulieu advised that the Workers' Compensation Experience Modification has risen to 1.56. He indicated that the reason for this high experience modification value is not because we condone an unsafe workplace; the high value is more in line with the high risk job classifications within the agency.

B) North Lakes Fire & Rescue Grant Application.

County Administrator Doug Beaulieu advised that Public Safety Coordinator Jesse Belanger has submitted a Safety Enhancement Grant Application to Maine Municipal Association (MMA) in the amount of \$4,785.00 for three (3) sets of firefighter turnout gear.

C) Registry of Deeds Software Provider.

County Administrator Doug Beaulieu referenced an email chain related to our software service provider for the Registry of Deeds. It is clearly evident that the software we utilize in deeds is lagging behind technologically. The Windows 7 software is 2009 technology. He indicated that he will likely be recommending a rather significant capital expenditure in the 2017 budget so that we can upgrade our system in the future.

D) Other Items of Interest.

1) Credit Card Transactions.

County Administrator Doug Beaulieu indicated that Administrative Assistant Diane Gove recently reported that sixty-four (64) credit card transactions, anywhere from 50¢ to \$105.00, occurred through the Registry of Deeds from September 15, 2015 to October 6, 2015.

ART. 11. Other Business.

None.

ART. 12. Executive Session.

None.

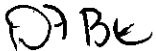
ART. 13. Adjournment.

**MOTION:**




Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:20 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator

AROOSTOOK COUNTY COMMISSIONERS  
DATE: October 7, 2015