

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 24, 2018
– 1:00 P.M. – SINCLAIR SANITARY DISTRICT – SINCLAIR FIRE STATION – SINCLAIR**

PRESENT

Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Paul Bernier, Community Services Director
Darren Woods, EMA Director
John Gibson, EMA Deputy Director
Christina Theriault, Human Resources Director
Shawn Gillen, Chief Deputy
Sherrill Campbell, Executive Assistant
Martin Dionne, Sinclair Resident
Cecile Michaud, Sinclair Resident

EXCUSED

Paul J. Adams, Chair County Commissioners

Before the County Commissioners' Meeting, an election was held to choose one (1) Trustee for the Sinclair Sanitary District.

ART. 1. Commissioner Norman L. Fournier called the meeting to order at 1:10 p.m.

ART. 2. Public Comment Period.

None

ART. 3. Agenda.

Commissioner Norman L. Fournier entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Commissioner Norman L. Fournier entertained a motion to approve the minutes of the September 19, 2018 County Commissioners' meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 19, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. CDBG Resolve for the Public Services Grant and Underground Storage Tank.

Sandra Fournier, Deputy County Administrator of Finance, presented a Commissioners' Resolution for the State of Maine CDBG Program (Public Service Grant and Underground Storage Tank program) for signature by the County Commissioners.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to sign the resolve for the implementation of the Underground Storage Tank and the Public Service Grant programs.

VOTE:

Motion voted on and passed.

ART. 7. Approval full-time Dispatcher Position.

Chief Deputy Shawn Gillen presented Jaime Lynn Heath of Littleton for the position of full-time Dispatcher.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve Chief Deputy Gillen's recommendation of Jaime Lynn Heath of Littleton for the position of full-time Dispatcher.

VOTE:

Motion voted on and passed.

ART. 8. Approval of full-time Corrections Officer.

Chief Deputy Shawn Gillen presented Joshua Capozzi of Houlton for the position of full-time Corrections officer.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Chief Deputy Gillen's of Joshua Capozzi for the position of full-time Corrections officer.

VOTE:

Motion voted on and passed.

ART. 9. County Commissioners' Report:

A) MCCA/Risk Pool.

Risk Pool Meeting. Commissioner Norman L. Fournier reported that at the October 10, 2018 meeting: the auditor's report was distributed; information has been received from all counties and will be submitted to determine cost estimates for the upcoming year for reinsurance; there were 4 claims opened in September and 19 claims closed; Malcolm Ulmer discussed the loss prevention update; the 2 cases against Aroostook County were discussed with report that one case was resolved and the other will be heard in court in another month.

MCCA Meeting. Commissioner Norman L. Fournier reported that the Bicentennial Project was discussed along with the Tall Ships Program; there will be a training session for any new Commissioner or Administrator in early January; the Budget and Finance Committee members were established; the MCCA Convention will be held in Waldo County next year.

B) Legislative Update.

County Commissioner Norman L. Fournier reported that a meeting will be set up between the County Commissioners and the Maine Sheriffs' Association to determine priorities for legislation; MCCA would like to see legislation put in place for reimbursement for the costs associated with inmates who are housed in County jails for longer than 9 months; MCCA would like to see legislation put in place for an automatic refund of the 20% state funding for the jail instead of the current process to receive the funding.

B) Other Items of Interest.

None.

ART. 10. County Administrator's Report.

A) 1980 International Fire Truck.

County Administrator Ryan D. Pelletier recommended that the bid for the 1980 Fire Truck be awarded to Jake St. Peter and Ashlee Jipson for the amount of \$2,000.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to award the bid for a 1980 Fire Truck to Jake St. Peter and Ashlee Jipson for the amount of \$2,000.00

B) 2019 County Commissioners' Meeting Schedule.

County Administrator Ryan D. Pelletier Presented the 2019 County Commissioners' proposed meeting schedule. Commissioner Norman L. Fournier requested that the June meeting be changed from the 19th to the 18th.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the 2019 County Commissioners' meeting schedule as amended.

VOTE:

Motion voted on and passed.

ART. 11. Other Business.

County Administrator Ryan D. Pelletier informed the County Commissioners that he received unofficial word from the Maine Employees Health Trust that insurance costs are rising 8% this year resulting in an increase of \$55,000.00 for the General Fund Budget. More discussion will take place at the October 30, 2018 meeting of the Finance Committee.

ART. 12. Executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier.

"I move we go into executive session to discuss a personnel matter pursuant to Title 1, M.R.S.A., §405, (6), (A)."

VOTE:

Motion voted on and passed.

Upon returning to open session no action was taken.

ART. 13. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 2:10 p.m.

ATTEST: A True Copy
of Commissioners' Meeting







Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: October 24, 2018