

## MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - TUESDAY, JULY 17, 2018 –  
1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) -  
HOULTON

### PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Chief Deputy Shawn Gillen  
John Gibson, EMA Deputy Director  
Joanna Russell, Workforce Development Project  
Jennifer Lynds, Bangor Daily News  
Sherrill Campbell, Executive Assistant

- ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.
- ART. 2. There was no public comment.
- ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

### MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda with the following additions:

- Art. 5 D) Two (2) Deputy Sheriff Commissions renewals, and;  
Art. 5 E) Letter to Aroostook County Delegation regarding support of  
funding for jail.

### VOTE:

Motion voted on and passed.

- ART. 4. Chair Paul J. Adams entertained a motion for approval of the June 19, 2018 County Commissioners' meeting minutes.

### MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the June 19, 2018 County Commissioners' meeting.

### VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Peaceful Valley Campground, LLC (Homestead Lodge) Liquor License Renewal.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a renewal of a liquor license for Peaceful Valley Campground, LLC (Homestead Lodge) of Oxbow.

**VOTE:**

Motion voted on and passed.

- C) Bills and warrants.

- D) **MOTION:**

Motion by Paul Underwood and seconded by Norman L. Fournier to approve the recommission of part-time Deputies Adam Boisvert and Kenneth Michaud.

**VOTE:**

Motion voted on and passed.

- E) The County Commissioners signed a letter to the Aroostook County legislative delegation thanking them for their unanimous support for funding for the jail.

ART. 6. Joanna Russell, Director of the Tri-County Workforce Investment Board, was present to make a proposal to the County Commissioners regarding a Recovery and Workforce Development Project. The proposal is based on a similar project in Hancock County that Ms. Russell would like to see Aroostook County adopt. The County Commissioners thanked Ms. Russell for her informative presentation and encouraged her to return when she is ready to finalize details of what the project would entail for Aroostook County.

ART. 7. Bid results for Sinclair overhead door project. Emergency Management Agency Deputy Director, John Gibson recommended that the bid be awarded to Byram and Sons and Daughter, in the amount of \$6,842.00.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of EMA Deputy Director John Gibson to award the Sinclair overhead door project to Byram and Sons and Daughter in the amount of \$6,842.00.

**VOTE:**

Motion voted on and passed.

- ART. 8. EMA Deputy Director John Gibson presented Derrick Ouellette of Fort Kent, for the position of paid-call volunteer status firefighter.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Deputy Director John Gibson to hire Derrick Ouellette of Fort Kent for the position of paid-call Volunteer Status Firefighter.

**VOTE:**

Motion voted on and passed.

- ART. 9. Approval of Houlton Custodian.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to ratify the decision to hire Mark Brady for the position of Houlton Custodian.

**VOTE:**

Motion voted on and passed.

- ART. 10. County Commissioners' Report.

- A) County Commissioner Norman L. Fournier reported that at the July 11, 2018 Risk Pool meeting two claims were opened and three claims were closed resulting in an increase in revenues of \$135,000.00; a report will be sent to each county with a spreadsheet of vehicle accident claims in order to make counties more aware of the problem; Franklin County's withdrawal from the Risk Pool continues to be addressed.

County Commissioner Norman L. Fournier stated that discussion at the July 11, 2018 MCCA meeting centered around jails and the success to convince legislators to override the Governor's decision to fund the jails which resulted in a savings of approximately \$700,000.00 for Aroostook County; County Administrator Ryan D. Pelletier will be speaking with

other County Administrators to see how they plan to proceed with Unorganized Territory marijuana regulations; the MCCA Convention is scheduled for September 14, 15, 16 in Portland with several well-thought-out sessions scheduled.

B) Legislative Update.

Commissioner Norman L. Fournier stated that the Unorganized Territories Cost Component Bill was signed and made effective July 1, 2018.

C) Other items of interest.

Commissioner Paul J. Underwood reported that the LUPC put forth a proposal to change adjacency limits. Currently the limits are one mile. A future presentation at a County Commissioners' meeting will be set up by County Administrator Ryan D. Pelletier. He will invite LUPC to make the presentation.

ART. 11. County Commissioners' Report:

A) Update on County Archives.

County Administrator Ryan D. Pelletier reported that there are irreplaceable bound copies of newspapers dating from 1850 to 1990 being stored in the Houlton Superior Court Building Attic. These are the only known copies of the archives. Suggestions were made to have the archives moved to either of the two universities in the County, to one of the County's museums, or to the State of Maine Archives. County Administrator Ryan D. Pelletier will contact the museum curators and the universities to see what steps need to be taken to preserve these historical documents.

ART. 12. Chair Paul J. Adams entertained a motion to adjourn the meeting.

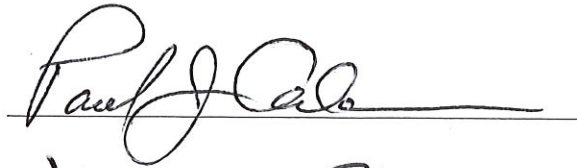
**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 2:20 p.m.

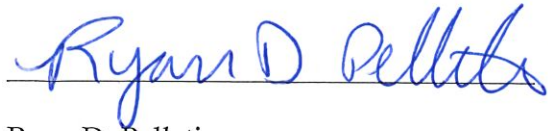
**VOTE:**

Motion voted on and passed.

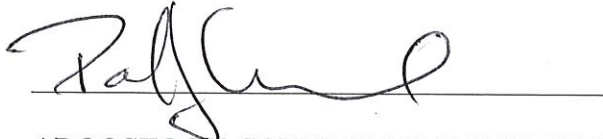
ATTEST: A True Copy  
of Commissioners' Meeting

  
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Ryan D. Pelletier  
County Administrator

  
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AROOSTOOK COUNTY COMMISSIONERS  
DATE: July 17, 2018