

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY, AUGUST 16, 2018 -  
1:00 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) –  
FORT KENT**

PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Paul Bernier, Unorganized Territories Services Director  
Christina Theriault, Human Resources Director  
Chief Deputy Shawn Gillen  
Captain Terry “Joe” McKenna  
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. Public Comment Period.

None.

ART. 3. Chairperson Paul J. Adams entertained a motion for the approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 17, 2018 County Commissioners' meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the July 17, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Elimination of POS-A health insurance plan and other insurance updates.

Human Resources Director Christina Theriault was present to discuss the elimination of the POS-A health insurance plan. Presently there are only two people enrolled in the POS-A plan. Maine Mutual Association will only allow three insurance options to be offered to employees. If the POS-A plan is eliminated, then another plan could be added for employees to consider. Those employees currently in the POS-A plan enrolled would be notified of the plan elimination and given the option to select another insurance plan. Mrs. Theriault's recommendation is to eliminate the POS-A plan and notify those enrolled that the plan will no longer be offered as of January 1, 2019.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Human Resource Director Christina Theriault to eliminate the POS-A health insurance plan as of January 1, 2019.

**VOTE:**

Motion voted on and passed.

ART. 7. Bid results for pavement crack sealing services.

Public Works Director Paul Bernier presented three bids that were received for pavement crack sealing services for Sinclair, Madawaska Lake, Connor and E-Plantation. The recommendation of Mr. Bernier was to accept the proposed bid from Pelletier Property Services, LLC.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Public Works Director Paul Bernier to accept the proposed bid from Pelletier Property Services, LLC for pavement crack sealing services.

**VOTE:**

Motion voted on and passed.

ART. 8. Appointment of two full-time Corrections Officers.

Chief Deputy Shawn Gillen recommended Seth Cropley of Houlton and Joseph Basso of Masardis for full-time Corrections Officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the recommendation of Chief Deputy Shawn Gillen to hire Seth Cropley of Houlton and Joseph Basso of Masardis as full-time Corrections Officers.

**VOTE:**

Motion voted on and passed.

ART. 9. Appointment of two part-time Corrections/Transport Officers.

Chief Deputy Shawn Gillen presented Alex McNally of Madawaska and Shawn Seeley of Fort Fairfield for part-time Corrections/Transport Officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Chief Deputy Shawn Gillen to hire Alex McNally of Madawaska and Shawn Seeley of Fort Fairfield for the position of two part-time Corrections/Transport Officers.

**VOTE:**

Motion voted on and passed.

ART. 10. Appointment of full-time Deputy Sheriff.

Chief Deputy Shawn Gillen recommended Ben Boutilier of Houlton for the position of full-time Deputy Sheriff.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointments Ben Boutilier of Houlton for the position of full-time Sheriff.

**VOTE:**

Motion voted on and passed.

ART. 11. Discussion of K-9 program.

Chief Deputy Shawn Gillen presented a proposal to acquire a blood hound. The dog is located in Portland. Chief Deputy Gillen feels there is a need for this type of blood hound, as we have an increase in our aging population with dementia. The porcelain hound is a smaller and more agile dog that is specifically trained to track scent. The dog "Snoopy" is already trained. The approximate cost for the dog would be between \$6,000.00 and \$10,000.00. The recommendation of the County Commissioners was to include this request in the budget process.

ART. 12. County Commissioners Report.

A) MCCA/Risk Pool Update.

**MCCA:**

Discussion continues on jail funding; there will be a meeting in October with the Sheriffs and County Commissioners to outline a proposal to the legislature that both the Sheriffs' Offices and County Commissioners can support; County Commissioner Norman L. Fournier distributed a list of candidates for all counties running in the November election.

**Risk Pool:**

County Commissioner Norman L. Fournier reported that there were 7 new claims set up and 9 claims closed resulting in an increase in reserves of \$37,000.00; each county received a list of car accidents for the prior 3 years; there continues to be discussion regarding Franklin County leaving the Risk Pool; Charlie Pray requested legislation for consideration be brought forth before October 1<sup>st</sup>.

**C) Other items of interest.**

County Commissioner Paul J. Underwood commended EMA Deputy Director John Gibson and the Assistant Fire Chief for Presque Isle for their leadership roles in the recent airport disaster drill. Commissioner Underwood also noted that this is the first time that an airline was involved in a disaster drill.

**ART. 13. County Administrator's Report.**

County Administrator Ryan D. Pelletier stated that a bid opening was held for a 2012 Dodge Charger. The award was granted to the highest bidder, Kilburn Swallow for \$1,730.00.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to award the bid for the 2012 Dodge Charger in the amount of \$1,730.00 to Kilburn Swallow.

**VOTE:**

Motion voted on and passed.

**ART. 14. Other Business.**

County Administrator Ryan D. Pelletier noted that he has received a letter from the Department of Economic and Community Development stating that Aroostook County is the recipient of a conditional contract in the amount of \$334,216.00 for Efficient Delivery of Local and Regional Services.

**ART. 15. Executive Session.**

**MOTION:**

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we enter into Executive Session pursuant to Title 1, M.R.S.A., §405 (6) (E) to discuss pending litigation."

VOTE:

Motion voted on and passed.

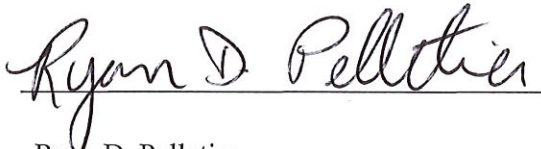
Upon return from Executive Session no action was warranted or taken.

ART. 16. Adjournment.

**MOTION:**

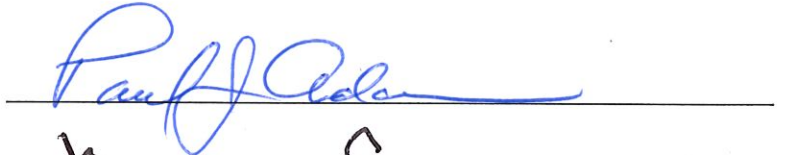
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting. Meeting adjourned at 2:11.

ATTEST: A True Copy  
of Commissioners' Meeting



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Ryan D. Pelletier  
County Administrator



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AROOSTOOK COUNTY COMMISSIONERS  
DATE: August 16, 2018