

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 20, 2019 – 1:00 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra L. Fournier, Deputy County Administrator of Finance
Sheriff Shawn Gillen
Chief Deputy Craig Holder
Craig Clossey, Jail Administrator
Paul Bernier, Community Services Director
Bryan Jandreau, Facilities & IT Director
Sherrill Campbell, Executive Assistant
Nelson Jandreau, Finance Committee
Jessica Potila, Fiddlehead Focus

ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the January 8, 2019 County Commissioners' meeting minutes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the January 8, 2019 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

C) Spirit of America Awards.

Four Spirit of America awards were presented for approval and signature. The awards will be presented to the individuals at a future meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the awards as recommended by local communities.

VOTE:

Motion voted on and passed.

ART. 6. Retire/Rehire Policy consideration.

County Administrator Ryan D. Pelletier presented a policy draft for employee retirement/separation. The new policy addresses a MainePERS change as of October 2018, reflecting that employees who retire and return to work will be required to remit contribution toward the unfunded actuarial liability (UAL) of the MainePERS plan equal to 5% of earnable compensation. It was recommended that retired employees returning to work who were already working in this capacity prior to the October 2, 2018 date will NOT be responsible for contributing the 5% to the UAL. The County will contribute the 5% on their behalf making this group grandfathered in after October, 2021.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the recommendation of County Administrator Ryan D. Pelletier and adopt the amendment to the policy.

VOTE:

Motion voted on and passed.

ART. 7. Financial Summary of 2018 year end and update on the status of the 2017 audit.

Deputy County Administrator of Finance Sandra L. Fournier presented a summary of the 2018 year end and an update on the status of the 2017 audit. The County Commissioners thanked Ms. Fournier for her informative report.

ART. 8. 2019 County Tax, due date, and interest on delinquent taxes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the 2019 county tax, with a due date of September 1, 2019, and an interest rate of 9% on delinquent taxes.

VOTE:

Motion voted on and passed.

ART. 9. Approval for Part Time Corrections officers.

Sheriff- Shawn Gillen recommended Douglas Wright of Houlton, Austin White of Oakfield and Stephen Nightingale of Houlton as part-time Corrections Officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve Douglas Wright of Houlton, Austin White of Oakfield and Stephen Nightingale of Houlton for the position of part-time Corrections Officer.

VOTE:

Motion voted on and passed.

ART. 10. Approval of full-time Deputy Sheriffs.

Sheriff Shawn Gillen recommended Isaac Ward of Presque Isle and Michael DeLena of Eagle Lake as full-time Resident Deputy Sheriffs.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to take the recommendation of Sheriff Gillen of Isaac Ward of Presque Isle and Michael DeLena of Eagle Lake for the position of full-time Resident Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 11. Deputy Sheriff Commissions.

Sheriff Shawn Gillen recommended Dan Robertson and Michael Bressette for Deputy Sheriff Commissions.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve Sheriff Gillen's recommendation of Dan Robertson and Michael Bressette for Deputy Sheriff Commissions.

VOTE:

Motion voted on and passed.

ART. 12. Jail American's Disability Act update.

Bryan Jandreau, Facilities and IT Director, was present to update on construction that will make the Jail ADA compliant.

The County Commissioners thanked Mr. Jandreau for the update.

ART. 13 County Commissioners' Report:

A) MCCA/Risk Pool.

Risk Pool: County Commissioner Norman L. Fournier reported that at the January, 2019 meeting: 8 claims were opened and 4 were closed resulting in an increase in reserves of \$146,000.00; new officers were elected with Commissioner Norman L. Fournier being voted in as the chair.

MCCA: County Commissioner Norman L. Fournier reported that at the January, 2019 meeting new officers were elected; the budget was passed as presented; there was a 3% increase to each County for dues; conversation will be had in the future to discuss possibilities to change way County dues are assessed.

B) Legislative update.

County Commissioner Norman L. Fournier reported that Governor Mills has allocated the same amount of funding for jails as last year. The MCCA will be asking legislators to set funding aside for capital improvements to the jails.

C) Other items of interest.

None.

ART. 14. County Administrator's Report.

A) MDOT construction over limit agreement for Connor TWP and Cary Plantation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the MDOT construction over limit agreement for Connor TWP and Cary Plantation.

VOTE:

Motion voted on and passed.

B) 2019 Dispatch Agreements.

County Administrator Ryan D. Pelletier requested approval of dispatch agreements for Sinclair and Cross Lake, Linneus, Grand Isle, Mars Hill and Allagash.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the dispatch agreements for Sinclair and Cross Lake, Linneus, Grand Isle, Mars Hill and Allagash.

VOTE:

Motion voted on and passed.

C) Fire and Ambulance agreement with the town of Houlton for Cary Plantation.
County Administrator Ryan D. Pelletier presented a fire and ambulance agreement for approval with the town of Houlton for Cary Plantation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve a fire and ambulance agreement with the town of Houlton for Cary Plantation.

VOTE:

Motion voted on and passed.

ART. 15. Other Business.

None.

ART. 16. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Adams at 2:30 p.m.:

“I move that we enter into Executive Session pursuant to Title 1, M.R.S.A., §405, (6) to discuss a personnel matter in the Sheriff’s office.”

VOTE;

Motion voted on and passed.

Upon returning to public session at 2:35 p.m., the following motion was made by Norman L. Fournier and seconded by Paul J. Adams:

“I move that we authorize County Administrator Ryan D. Pelletier to terminate Adam Boisvert pursuant to the County of Aroostook Personnel Policy.”

ART. 17. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting at 2:36.

ATTEST: A True Copy
of Commissioners’ Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 20, 2019