

## MEMORANDUM

June 11, 2018

TO: County Commissioners and Finance Committee

FR: Ryan D. Pelletier, County Administrator

RE: **2019 Budget Process**

After consulting with Reynold Raymond, Chair of the Finance Committee, and Paul Adams, Chair of the Board of County Commissioners, we have agreed to the following schedule for our 2019 budget process.

- Initial dept. budgets to County Administrator: 4:30 p.m. Friday, July 27, 2018
- \*Organizational Meeting of Finance Committee: 11:00 a.m. Wednesday, September 12, 2018
- County Commissioners' Budget Work Session: 10:00 a.m. Tuesday, October 9, 2018
- County Commissioners' Budget Work Session: 10:00 a.m. Thursday, October 11, 2018
- \*Finance Committee's Budget Work Session: 10:00 a.m. Tuesday, October 30, 2018
- \*Public Hearing: 4:30 p.m. Tuesday, November 13, 2018

Finance Committee members, please pencil in the dates that are marked with an \* as those meetings are the ones that require your attendance. Your participation is very important in maintaining the integrity of this process.

Thank you for your time and consideration and if you have any questions, please feel free to contact me.

Ryan D. Pelletier  
County Administrator

pc: Sandra L. Fournier, Deputy County Administrator of Finance  
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